

Application Procedure:

- (a). The applicant (Consumer and Non-obligated entity only) who are interested in availing 100% Green Energy from DISCOM shall submit the “authorized person signed application” in the following format along with a copies of the previous month bill and up to date due amounts Payment Receipt in the office of the Chief General Manager (IPC), TSSPDCL, 1st floor, ‘A’ Block, # 6-1-50, Mint Compound, Behind New Secretariat, Hyderabad-500 063 or sent to e-mail id: greenenergy@tssouthernpower.com. It is proposed to create a new e-mail id: greenenergy@tssouthernpower.com to receive the applications and to communicate for Green Energy Tariff.

Application Form for opting Green Energy Tariff

Letter No. (if any) Date:

To
The Chief General Manager (IPC),
TSSPDCL, 1st floor, ‘A’ Block, # 6-1-50,
Mint Compound, Behind New Secretariat,
Hyderabad-500 063

Sir,

Sub:- Application for supply of Green Energy to Service Connection No., Category:....., (name and Address of the Consumer) and opting for Green Energy tariff as per TSERC Retail supply Tariff Order - Reg.

With reference to the TSERC Retail Supply Tariff Order for FY regarding the “Green Energy Tariff”, I/We _____ (Consumer Name) with _____ (Consumer No.) (Category) would like to avail the supply of 100% Green Power for entire energy supplied to our Service Connection by (DISCOM name) from the next billing cycle.

- 1. Applicant’s Full Name: _____
- 2. Consumer No: _____
- 3. Consumer Existing Category: _____
- 4. Division:
- 5. Circle:
- 4. Contact Details:
 - a. Email: _____
 - b. Mobile: _____
 - c. WhatApp Number: _____
- 5. ContIPCTed Maximum Demand (KVA) (in case of HT service)/ ContIPCTed

Load (KW/HP) (in case of LT service): _____

6. Average Monthly Consumption (KVAH/kWh): _____

I/We hereby declare that:

- (i). I/We have read the TSERC Retail Supply Tariff Order for FY and agree to abide by the conditions mentioned therein.
- (ii). I/We have read the Terms and conditions for Green Energy tariff made by the DISCOM from time to time and agree to abide by the terms and conditions mentioned therein.
- (iii). I/We agree to Green Energy Tariff as determined by the Hon'ble TSERC in applicable Tariff Orders, which at present is Rs. 0.66 per unit which is over and above the normal tariff of the respective category in which the consumer falls as per the agreement.
- (iv). I/We will deposit electricity bill amount and all dues every month, along with the applicable green energy tariff and other charges in addition to the applicable electricity tariff approved by the TSERC.
- (v). I/We agree that the Green Energy Certificate issued by DISCOM for the monthly consumption under this arrangement is non-negotiable, not tradable, not transferable.
- (vi). I/we hereby declare that I/We am/are not an "Obligated Entity" defined under TSERC/ CERC Regulation(s) amended from time to time.
- (vii). I/We hereby declare that I/We shall not claim any Renewable Purchase Obligation against the Units consumed under this arrangement.
- (viii). I/We hereby declare that I/We shall not apply for cancellation of Green tariff within this financial year and shall continue with the green tariff atleast till March of this financial year or till cancellation by DISCOM whichever is later.

I/We agree to all the above terms and conditions.

Hence, the DISCOM is requested to accept my/our application and supply Green Energy from this billing month.

Enclosures: Copy of latest bill and Entire bill amounts payment receipt.

Signature:

Name of Consumer/ Authorized Signatory

- (b). The IPC wing shall scrutinize the application and either share acknowledgement with the consumer for the application if it is in complete shape or information shall be given to the consumer for submission of the application in full shape within 3 working days through e-mail or letter in case any deficiencies. The consumer has to attend the deficiencies and submit the application in full shape within 3 working days, failing which the application is deemed rejected by the DISCOM.

- (c). The following is the format for acknowledgement.

<p style="text-align: center;">TSSPDCL Logo, TSSPDCL Full Address</p> <p style="text-align: center;">Acknowledgement for Receipt of Application for Green Energy</p> <p>This is to acknowledge that the application for opting 'Green Energy Tariff' has been received from(Name of the applicant Consumer), (Address) SC No..... Category: on (Date).....</p> <p>The decision on your application will be informed within fifteen (15) working days.</p> <p style="text-align: right;">Sd/- CGM (IPC), TSSPDCL.</p>
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- (d). The IPC wing has to initiate processing of the application, prepare and circulate the note file for approval through IPC wing, Commercial wing and Revenue wing upto CMD.
- (e). The IPC wing shall confirm the availability of Green Power with the DISCOM for supply to the consumer. The feasibility report for supply shall be provided against the consumer application along with plan for procurement of excess RE in case there is shortfall. IPC wing shall also maintain the record of total Green Energy purchased by DISCOM, RPPO obligation, Green Energy already supplied & approved under Green Tariff and balance available for Green Tariff consumers, on a monthly basis.
- (f). The Commercial wing and Revenue wing shall confirm any arrear dues against the consumer account or any legal issues/litigations/ court cases against the consumer account.
- (g). The DISCOM at its discretion may reject consumer application if there are any arrear dues or legal issue with the consumer. Also, the application may be rejected if the supply of green power is not technically feasible.
- (h). After necessary processing and approval from IPC, IPC, Comml & Revenue wings, the application shall be processed through concerned Directors up to CMD for approval.
- (i). CMD/ DISCOM shall be the final approving authority before issuing the approval letter for green energy tariff to the concerned consumer.
- (j). On approval/ rejection of the application; the decision in the following format shall be intimated to the consumer within 15 working days from the date of acknowledgment given to the consumer either through letter or e-mail with a copy to the IPC, Comml & revenue wings.

Approval Letter

DISCOM Logo, DISCOM name & address

From To
CGM (IPC), Address <Name and Address of the applicant>

Sir,

Sub: DISCOM name - IPC - Approval for opting Green Energy Tariff by <Name of Applicant & Consumer No. of applicant> - Reg.

Ref: i. Your application dated.....

ii. Your acknowledgement Number....

Madam/Sir,

We are pleased to inform you that your application for opting 'Green Energy Tariff' is approved and the same will be applicable from this billing month.

Thanking you,

Yours Sincerely,

<CGM (IPC)>

Rejection Letter

DISCOM Logo, DISCOM name & address

From To
CGM (IPC), Address <Name and Address of the applicant>

Sir,

Sub: DISCOM name - IPC - Application for opting Green Energy Tariff by <Name of Applicant & Consumer No. of applicant> - Rejected - Reg.

Ref: i. Your application dated.....

ii. Your acknowledgement Number....

Madam/Sir,

We are pleased to inform you that your application for opting 'Green Energy Tariff' is rejected due to the following reason(s).

Thanking you,

Yours Sincerely,

<CGM (IPC)>

- (k). The Revenue wing shall make necessary arrangements in Billing system for applicability of "Green Power Tariff" and issue Green Energy certificate along with the next month CC bill to the consumer after ensuring receipt of all dues payment in the following format.

DISCOM logo, Name & Address
Green Energy Certificate
To our Green Power Patron

This is to certify that you have contributed to make Telangana greener by choosing the Green Energy tariff.

Your account no. _____(SC NO.), Category,
(Name & Address of the Consumer) have been billed _____ green energy units for the month of _____ 2023.

Since opting for Green Energy Tariff w.e.f. _____, your account has been billed for _____ green energy units.

Thank you for creating a better future for Telangana.

Issuing Authority

Date: _____

Name: _____

Signature: _____

- (l). The IPC wing shall record the approval in the register and take in to consideration for the availability of Green Energy for next application.
- (m). This mechanism of accepting application for green tariff through E-mail/ offline mode shall continue till such time the facility for online registration, process of application submission, sharing acknowledgement, communication of approval, etc correspondence through DISCOM web portal or mobile application is developed and made operational by DISCOM.
- (n). In the meantime, the IT wing of the DISCOM shall develop and incorporate a separate tab on the website/mobile application of DISCOM within a timeline of 3 months for registration of the application by consumers for green energy tariff and communication of the acknowledgment, approval/ rejection of the application, download the green energy certificate.